

Crowmarsh Gifford Primary School PTA Minutes

PTA Minutes from: October 30, 2018

The meeting was called to order by Flick Hermsen at 7:30pm

In attendance

Flick Hermsen (Chair) Becs Wilkes (Vice-Chair) Emma Thomas (Secretary) and Sarah Lowe (Assistant to Treasurer)

Cher Ramburuth, Ruth Watson, Sarah Lowless, Aimy Bagshaw-Habbard, Louise Bridges, Rebecca Wilson, Kairan Knight, Giovanna Mazzapioda, Jo Morton, & Caroline Rowley.

Andy Sylvester (Deputy Head)

Apologies: Unable to attend

Mel Cornut (Treasurer), Rith Baroni, Dawn Bevan, Anne Churchill, Sarah Higgs, Jana Svobodova Edmonds, Michelle Hewer & Michelle Reynolds.

Introduction

Opening of meeting.

Disco Review

£60 cost, massive saving on previous disco companies used. However, is purely a DJ, and we would need a 'party helper' if we were to use a again, as well as the other helper roles we have for disco nights.

Feedback so far is positive. Noise volume wasn't deemed as excessive – however, we are always able to request change of volume during the disco if it is felt it is too loud.

Lower volume of attendees, 103 children. Not sure why, however as costs were £70 vs £225, the profit was around the same.

More glo-sticks requested for next time, as ran out. However, another parent is looking into more 'eco-friendly' options to see if cost viable, and work with the ethos of the school for being as environmentally friendly as we can be.

Query raised if KS2 should revert to 1 hour, instead of 1.5hr.

VOTE: In favour.

Will trial as 1 hour for KS2 for February disco and welcome feedback from children and parents/carers.

Children were able to exit the school building via the toilets to get fresh air during the disco. Concern over safeguarding. Will be reviewed before next disco with school support to advise on best course of action to prevent any issues.

Sweets – query on this. Were some children put off coming as they knew sweets wouldn't be thrown out? Prizes means some children don't get sweets. Look at other options. Should they be handed out at the end, then parent can make decision on when consumption of sweet can take place.

Book Fair

£900 taking results in just over £400 of book related goodies for the school! Promoted via Class Reps, Facebook pages, Newsletter etc. Really helped Mrs. Rance, who historically had almost single handedly managed herself in previous years.

PTA would like to support again next year and encourage more book resources for the school.

Class Reps

Huge thank you to all involved. Has had a huge impact on communications between PTA and parents/carers. All positive feedback.

Film Club

Has been changed to a Thursday this year based on availability of the primary organisers.

Choir will always be cancelled on Film Club dates (all agreed with Mrs. Barton in advance for the remainder of the dates planned for this academic year)

£156 profit at last FC.

Special thanks to Phillipa Fortune, and her team of helpers, for taking the reins managing the last FC.

Special thanks also to After School Club for moving around when we run FC
15/11/18 is the next planned FC.

Class Reps to ask parents/carers for year groups for input on movie choices.

Gardening Club

Family Day planned for Saturday 17th November.

To be promoted via school (suggested assembly, children who attend Gardening Club to present?) as well as PTA.

Require a poster for emailing out.

Cookery

Special thanks to Michelle Hewer, lots of work going on 'behind the scenes' to try and get this set up ASAP.

Awaiting cooking area to be signed off (after roof work) as safe to use.

Budgeted costs for supplies this year is £900 (approx..) vs £3,500 (approx..) last year for Mrs. Bun the Baker. A huge saving, and cookery now will be more aligned with topics within school, as well as maths/literacy skills for the children.

Decision to be made on funding. Requested a £300 starter from the PTA to get up and running before looking into options before next PTA meeting for how it will be funded onwards.

VOTE: agreed for £300 starter fund.

Holiday Club

Christmas holiday club wont be possible. Ongoing issues to be resolved include, but are not limited to: roof, space, site, insurances etc.

Postponed until further notice.

Theatre Workshop

This was only ever put into place 3 years ago due to a cancelled December theatre trip for the whole school. However, it has now been PTA funded alongside the coach costs for the whole school theatre trip. Queries raised as to

whether we can realistically continue to support both. Can we look at other enrichment options for the children? Both children and staff benefit from the workshop taking place within school.

Vote will follow in next PTA meeting regarding future support.

VOTE: Delay theatre workshop for 2019 from September to Spring (to allow time for us to review) Agreed.

- This allows us time to look at options for funding,

Governor Rep

Unfortunately we ran out of time, and missed a section for Jo to speak about her role as Parent Governor. However, she provided a handout for attendees to read and this is also included as an attachment to these minutes for reference.

Thames Run

Next meeting is 08/11/2018, 8pm at The Queens Head. Flick Hermsen will be in attendance. Requires promoting via Class Reps.

Christmas Fayre

Rooms as follows:

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| • Treats / Drinks | Class 4 (Louise Bridges co-ordinating) |
| • Burgers / Food | Class R (The Bendalls) |
| • Crafts | Class 6 |
| • Games | Class 1 and Class 3 |
| • Tombola | Class 5 |
| • Raffle | Class 2 |
| • Choir | |
| • Face Painting | |
| • Parent Gifts | Staff |
| • 2 nd hand uniform | Honesty Box |

Louise has previously run the treats/drinks and has managed to great success, so she volunteered to do again.

The Bendalls manages the cooking station at our Christmas Fayre and Summer Fete each year, and again, keen to volunteer and help again.

Crafts – year 6 Class Reps in attendance put forward to cover for this year.

Games – we require 2 classes to cover this. As other Class Reps had volunteered for the other slots, are Class 1 and Class 3 happy to manage?

Tombola – Class 5 Rep volunteered.

Raffle – Class 2 Rep volunteered.

Communications to be sent out to all Class Reps shortly to confirm and look at organising a rota for parents/carers helpers for the night.

Face Painting. In previous years this has been Claire Gorvin, who gives the PTA 10% of any takings. Aimy Bagshaw has come forward this year and offered her services, but would require a £40 payment (for supplies) then any takings on the day will be given to the PTA.

VOTE: change of Face Painter – agreed. Aimy Bagshaw to manage face painting stall this year.

Non-school uniform day on Friday 30th November. Bring in £1 or a tombola prize. School have agreed date, to be communicated to parents/carers via 'Dates for the Dairy' etc.

Raffle Prizes – discussed that this year we would like to try and approach local business. Suggest we buy a £10 voucher from them, using PTA funds, and request that they match this. Therefore resulting in a £20 vouchers. Hoping that this would encourage more business within the local community, and a likelihood that any winners of said vouchers would possibly spend a little more within the shop.

Caroline Rowley volunteered a massage service at the Christmas Fayre, with proceeds going towards PTA. Promotes her new business venture – in support, will accommodate within the plans to provide Caroline with as quiet an area as possible for her to do.

PTA Meetings

Planned for the following dates:

15/01/2019

05/03/2019

30/04/2019

11/06/2019 – Final and AGM.

Summary of Actions:

Who	Action
Flick Hermesen	Roles/responsibilities crib sheet for helping at school disco to be created.

Andy Silvester	Discuss with Anna regarding promotion of Gardening Family Day within school.
PTA	Gardening Family Day – poster required.
Class Reps	Promote next Thames Run meeting.

Next Meeting

Motion to adjourn was made at 8:50pm and was passed unanimously.

Next meeting will be on 15/01/2019 7:30pm at Crowmarsh School Hall.