



The Class Rep Role

We see this as a 1 year role, unless you wish to do more! If you prefer, the role could be shared by 2 parents.

Class Reps are not expected to be at every PTA meeting, but are expected to keep up to date with the PTA Events Calendar and share with Class Parents, via dialogue with the Committee / Minutes.

Role:

1. Rallying Class Support for PTA Events

A key part of the role is to communicate to Class Parents about PTA events and to drum up support.

2. Maintaining Class Lists

Keeping (and circulating) an up to date list of all the children in the class and their contact details. It is very important to get everyone's permission to be added to the list. It is not to be circulated outside the school community and not to be used for commercial purposes.

3. Organising Class Socials

Helping parents get to know each other and generating a good team spirit in your class.

4. Teacher's Presents

If your class decides it wants to give the teacher and the teaching assistant a Christmas or end of year present/card, the Class Reps will organise this.

5. Leaving presents

Sometimes, if children leave Crowmarsh school, the Class Reps co-ordinate gifts and cards for them.

6. Communication

Some teachers appreciate help with communication to parents.

7. Next Year's Reps

Towards the end of the year, facilitate the handover to the next Class Rep.